



YARROW ALLIANCE

DRIVEN BY LOVE

Job Description Part Time Director of Youth Ministry (10-15 hours/week)

We are seeking to fill a part-time position for a Director of Youth Ministry. This position is a contract position of 10-15 hours/week for a period of 13 months running from June 1, 2025 to June 30, 2026. This position will be compensated at \$25/hour.

GIFTS & EXPERIENCE REQUIRED

- Experience working with youth in a paid or volunteer capacity.
- Embrace the mission and vision of Yarrow Alliance Church.
- Skilled at mobilizing members and adherents and executing strategy.
- Works well with other team members – collaborative.
- Able to recruit, coach, develop and organize youth leaders.

PRIMARY RESPONSIBILITIES

1. Youth Ministry Duties

a. Ministry Planning/Execution – Friday Night Youth Ministry

- Work within and sustain the existing vision for Youth ministry that is in alignment with the Yarrow Mission, Vision, Values and Strategy.
- Provide point leadership to a weekly Friday evening youth ministry (currently grade 8-12), in collaboration with volunteer staff.
- In collaboration with volunteer youth leaders, develop and provide point leadership to a complementary and continuing discipleship plan that seeks to reach, foster and expand spiritual formation in youth through their middle and high school years. Such a model of ministry must seek to ensure continuity throughout a teen's spiritual development and seek to integrate and engage teens into a multi-generational model of ministry within the greater life of the church at Yarrow Alliance.
- Recruit, train and mentor volunteers in the necessary programs related to youth.
- Within a team approach, provide and plan opportunities for outreach to families within the community.
- Ensure the "Plan to Protect" protocols are current for all youth activities, whether personally or through an appointed volunteer.

b. Administration

- General followup with youth leaders.
- Staff meeting (Tuesday mornings at The Office, 9:30a.m.).
- Future planning.
- Provide timely, regular communication (email) to parents of teens
- Collaborate with the Office Administrator to promote youth events via social media and/or in the Sunday gathering.

c. Sunday Morning Foundations Class

- Provide leadership, curriculum and teaching (whether personally or through volunteers) to the grades 6 & 7 students who attend Yarrow Alliance Church on Sunday mornings.
- Ensure any needed volunteers, and the Foundations class is scheduled throughout the year in collaboration with the Office Administrator.

The Director of Youth is accountable to the Lead Pastor.